

Larbert High School

Carrongrange Avenue
Stenhousemuir
Larbert
FK5 3BL
T: (01324) 554233 / F: (01324) 503551
E: larberthighschool@falkirk.gov.uk
W: www.larberthigh.com



Falkirk Council
Children's Services

Rector: Jon Reid

20 October 2017

Dear Parent/Carer

S1 Residential

As in previous years, our S1 pupils will have the opportunity to visit Lendrick Muir for their S1 Residential. Located in the countryside of Kinross, Lendrick Muir provides our pupils with a chance to participate in a variety of outdoor activities as well as enjoy welcoming recreational areas, a large sports hall, pool tables, table tennis and an adventure playground. Pupils will be encouraged to build new relationships as well as develop their team working skills and self-confidence through a range of planned activities which link directly into the Optimum Award all S1 pupils participate in throughout the year. Each Form Class visits Lendrick Muir for three days with groups arriving by mid-morning of Day 1, staying overnight at the centre and then returning to Larbert High by the end of the school day on Day 3.

Residential Dates:

1LB-1LF	1HA – 1HC, 1HE	1LA, 1HD, 1SA-1SE
Mon 30 April – Wed 2 May	Wed 2 May – Fri 4 May	Mon 7 May – Wed 9 May

Cost:

The total cost of the S1 Residential is £130. This price includes pupils' activities, transportation, accommodation and all meals (excluding lunch on Day 1). This year the price will also include the cost of an S1 Residential T-shirt. In order to allow us to manage payments effectively, the overall cost is split into **three instalments**. The first instalment is **£50** and is due before **Friday 10 November 2017**. This payment is classed as a deposit and will be **non-refundable**. The second and third instalments are both for £40. The second instalment will be due before **Friday 15 December 2017** and the final instalment is due before **Friday 23 February 2018**. This session we will be requesting that payments are made using the Online Payments section of the school website, <http://www.larberthigh.com> making sure to include the reference 'Lendrick Muir'.

Additional Information:

If your child would like to participate in the 2018 S1 Residential then please complete the attached permission slip and return it to the **School Reception** by **Friday 3 November 2017**. Should you have any queries in relation to the arrangements or cost of the trip then please do not hesitate to contact myself or your child's Pupil Support Teacher.
Many Thanks

Mr A. Johnston

Director: Robert Naylor

Sealock House
2 Inchyra Road, Grangemouth, FK3 9XB
T: (01324) 506600
F: (01324) 506601



Email: director.childrenservices@falkirk.gov.uk

Larbert High School

Carrongrange Avenue
Stenhousemuir
Larbert
FK5 3BL
T: (01324) 554233 / F: (01324) 503551
E: larberthighschool@falkirk.gov.uk
W: www.larberthigh.com



Falkirk Council
Children's Services

Rector: Jon Reid

Parent/Carer Information for Residential Trips

Your child has expressed an interest in taking part in a residential trip. It is important that the following information is read before you make a final decision about them taking part and/or start paying for the trip.

Risk/Benefit

Residential visits, whether in the UK or abroad, provide rich learning experiences for young people and are a valuable part of the curriculum we provide. However it is important for you to be aware of, and accept, that every trip will have specific risks associated with them. Examples of this would include travel to and from the venue, the activities that the young people will be taking part in or health/security risks. However parents/carers should be reassured that every residential visit is assessed on an individual basis to ensure that the risks are minimised and acceptable.

It is the responsibility of trip leaders to give parents/carers detailed information about a trip, and highlight any particular risks that might not be obvious, so that you can make an informed decision about your child taking part.

However you also have a responsibility to ask about anything you're unsure about.

Finance

Once parents/carers have signed their child up for a trip, and paid the deposit, this commits them to paying the full cost of the trip in line with the payment plan. The following points are important to consider:

- If you or your child changes their mind about taking part you would be liable for the full costs unless their place can be filled
- Trips will only be cancelled if the Foreign and Commonwealth Office is advising against travel to that area – in which case all monies paid would be reimbursed or an alternative opportunity provided
- In some circumstances (e.g. medical reasons or a bereavement) a claim would be made through Falkirk Council's insurance to recover monies paid

Terrorist/Health risks

Situations that we have no control over may well occur in the lead up to trip that would cause concern for you or your child. The most recent examples of this include terrorist attacks and the Ebola and Zika outbreaks.

As a local authority we keep close checks on, and follow, the advice being given by the Foreign and Commonwealth Office and travel companies. We also have access to valuable information from other schools and local authorities. The safety of our young people is our main concern and parents should be reassured that each individual trip is assessed in the initial planning stage, and regularly in the run up to the trip, to ensure that we are not putting pupils / staff at unacceptable risk.

However parents making a commitment to a residential visit may still find themselves in the situation where they no longer feel comfortable with their child taking part. As outlined above you would be liable for the full cost of the trip if you choose to withdraw your child and **it is important to ensure that you are comfortable with this risk and accept that responsibility.**

Please consider the above information carefully and if appropriate complete the attached form to enable your child to take part.

Director: Robert Naylor

Sealock House
2 Inchyra Road, Grangemouth, FK3 9XB
T: (01324) 506600
F: (01324) 506601



Email: director.childrenservices@falkirk.gov.uk

Larbert High School

Carrongrange Avenue
Stenhousemuir Larbert
FK5 3BL
T: (01324) 554233 / F: (01324) 503551
E: larberthighschool@falkirk.gov.uk W:
www.larberthigh.com



Falkirk Council
Children's Services

Rector: Jon Reid

20 October 2017

Part One: Your Copy

Dear Parent/Carer

S1 Residential TRIP 2018

Your child has been allocated a place on the S1 Lendrick Muir Residential Trip in April/May 2018. The cost of the trip is £130. In order to confirm your child's place a deposit of £50 is required by Friday 10 November 2017.

This payment is non-refundable and commits you to paying the balance of the trip costs to the Council.

The travel company require payment at regular intervals and your child's place on this trip is conditional on the payments being made according to the dates set out in the schedule below.

Payment	Amount	Deadline for payment
1	£50	10 November 2017
2	£40	15 December 2017
3	£40	23 February 2018

Payments should be made on on-line where possible. Cash or cheque (made payable to Falkirk Council) is still acceptable but should be put in an envelope with your child's name and form class and be handed in to the school office.

We understand that circumstances may arise which could result in you removing your child from the trip. However, the Council incurs costs from the time your child's booking is confirmed with the travel company. **All aspects of this trip, including the price, are based on all confirmed pupils attending; therefore we cannot reimburse you for any monies paid unless the place on our trip can be filled by another pupil. If we cannot fill the place, you will also be liable to pay the outstanding balance of the trip if the school incurs costs as a result of your child's withdrawal.**

If a pupil cannot make the trip for medical reasons then the school will go through Falkirk Council's procedures for claiming on the insurance cover provided for school trips.

If you wish your child to go on this trip please complete the information on both parts of this letter. You should keep Part 1 of this letter for your records and return Part 2 to Mr Andrew Johnston, Trip Leader.

If you have any questions regarding this trip please contact Mr Andrew Johnston.

Yours sincerely

Jon Reid
Headteacher

Larbert High School

Carrongrange Avenue
Stenhousemuir Larbert
FK5 3BL
T: (01324) 554233 / F: (01324) 503551
E: larberthighschool@falkirk.gov.uk W:
www.larberthigh.com



Falkirk Council
Children's Services

Rector: Jon Reid

Agreement to the above terms and conditions

I _____ Parent/Carer of _____ agree to

abide by the above terms and conditions set out for the above trip

Signed _____ Relationship to child _____

Date _____

Larbert High School

Carrongrange Avenue
Stenhousemuir Larbert
FK5 3BL
T: (01324) 554233 / F: (01324) 503551
E: larberthighschool@falkirk.gov.uk W:
www.larberthigh.com



Falkirk Council
Children's Services

Rector: Jon Reid

20 October 2017

Part Two: Return to Trip Leader

Dear Parent/Carer

S1 Residential TRIP 2018

Your child has been allocated a place on the S1 Lendrick Muir Residential Trip in April/May 2018. The cost of the trip is £130. In order to confirm your child's place a deposit of £50 is required by Friday 10 November 2017.

This payment is non-refundable and commits you to paying the balance of the trip costs to the Council.

The travel company require payment at regular intervals and your child's place on this trip is conditional on the payments being made according to the dates set out in the schedule below.

Payment	Amount	Deadline for payment
1	£50	10 November 2017
2	£40	15 December 2017
3	£40	23 February 2018

Payments should be made on on-line where possible. Cash or cheque (made payable to Falkirk Council) is still acceptable but should be put in an envelope with your child's name and form class and be handed in to the school office.

We understand that circumstances may arise which could result in you removing your child from the trip. However, the Council incurs costs from the time your child's booking is confirmed with the travel company. **All aspects of this trip, including the price, are based on all confirmed pupils attending; therefore we cannot reimburse you for any monies paid unless the place on our trip can be filled by another pupil. If we cannot fill the place, you will also be liable to pay the outstanding balance of the trip if the school incurs costs as a result of your child's withdrawal.**

If a pupil cannot make the trip for medical reasons then the school will go through Falkirk Council's procedures for claiming on the insurance cover provided for school trips.

If you wish your child to go on this trip please complete the information on both parts of this letter. You should keep Part 1 of this letter for your records and return Part 2 to Mr Andrew Johnston, Trip Leader.

If you have any questions regarding this trip please contact Mr Andrew Johnston.

Yours sincerely

Jon Reid
Headteacher

Larbert High School

Carrongrange Avenue
Stenhousemuir Larbert
FK5 3BL
T: (01324) 554233 / F: (01324) 503551
E: larberthighschool@falkirk.gov.uk W:
www.larberthigh.com



Falkirk Council
Children's Services

Rector: Jon Reid

Agreement to the above terms and conditions

I _____ Parent/Carer of _____ agree to

abide by the above terms and conditions set out for the above trip

Signed _____ Relationship to child _____

Date _____